

ANNUAL PERFORMANCE REPORT (2002-03)
SECTION II-A -- RECORD STRUCTURE FOR PARTICIPANT LIST
FOR UPWARD BOUND AND UPWARD BOUND MATH-SCIENCE PROJECTS

Below is a detailed record structure you need to follow in order to submit the required information as a Text file. If you choose to submit your data in another file format, please note the Database Column Names in column three, which are provided to standardize the field headings for the performance report submissions. Before submitting the data, please change any header names you are using to match those in the Database Column Name and put the data (columns or fields) in the same order as the data fields are listed below. This will help the Department of Education to convert the information you provide into a usable format.

Field No.	Field Name	Database Column Name	Length (# of Bytes)	Positions Begin End		Field Type	Valid Field Content
1	PR/Award Number	PR	11	1	11	A/N	Number in Block 5 of the project's Grant Award Notification. Note: Include only the eleven digit PR/award Number that begins as follows: Upward Bound: P047A99 _ _ _ _ Upward Bound Math-Science: P047M99 _ _ _ _ Do not include the suffix for the fiscal year in this field.
2	Batch Year	BatchAY	4	12	15	A/N	2002 for project year 2002-2003
3	Program Type	Type	1	16	16	Numeric	1 = Upward Bound 2 = Upward Bound Math-Science
4	Social Security Number	SSN	9	17	25	Numeric	001010001 to 999999999 Blank = No response NOTE: Please format the SSN in nine digits greater than 0 without using any characters (letters, dashes) in the number (e.g., 123456789)
5	Student's Last Name	LastNM	16	26	41	A/N	0 to 9 Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = No response If non-blank, will be justified with an uppercase A-Z in first position.

6	Student's First Name	FirstNM	9	42	50	A/N	0 to 9 Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = No response If non-blank, will be justified with an uppercase A-Z in first position.
7	Student's Middle Initial	MI	1	51	51	A/N	Uppercase A to Z Blank = No response
8	Student's Date of Birth	DOB	8	52	59	A/N	Format is MMDDCCYY, e.g. 01011900 to 01012199; MM = 01 - 12 DD = 01 - 31 CC = 19-20 YY = 00-99 00000000 = No response
9	Gender	GenderCD	1	60	60	A/N	1 = Male 2 = Female 0 = No response
10	Race/Ethnicity	EthnicityCD	1	61	61	A/N	1 = American Indian/Alaskan Native 2 = Asian 3 = Black or African American 4 = Hispanic or Latino 5 = White 6 = Native Hawaiian or Other Pacific Islander 7 = More than one race reported 0 = No response NOTE: The race/ethnicity categories used here are the only categories officially approved by OMB for this data collection. For those students of a multi-racial background, you may use "7" for "More than one race reported."

11	Eligibility	EligibilityCD	1	62	62	A/N	1 = Low-Income and First-Generation 2 = Low-Income only 3 = First-Generation only 0 = No response
12	UB Initiative Participant	UBInitiative	1	63	63	A/N	1 = Yes 2 = No 9 = Not applicable
13	Target School -- NCES Identification Numbers (Entry into Project)	NCESSchID	12	64	75	A/N	Provide a 12-digit NCES school identification number for the secondary school the Upward Bound student attended at time of entry into the project. The number can be obtained from the following web site: http://nces.ed.gov/ccd/schoolsearch . 999999999999 = Not applicable 000000000000 = Unknown
14	Date of First Entry into Project	ProjEntryDT	8	76	83	A/N	Format is MMDDCCYY, e.g. 01011900 to 12312199; MM = 01 - 12 DD = 01 - 31 CC = 19 - 21 YY = 00 - 99 00000000 = Unknown Note: Use the date the student first participated in the Upward Bound project that is submitting this report. For Upward Bound Math-Science Centers, use the date the student first participated in the Math-Science program, even if the student previously participated in a regular Upward Bound project or another Math-Science Center.
15	Project Re-entry Date	ProjReEntDT	8	84	91	A/N	Format is MMDDCCYY, e.g. 01011900 to 12312199; MM = 01 - 12 DD = 01 - 31 CC = 19 - 21 YY = 00 - 99 00000000 = Unknown/Not applicable

16	Date of Last Program Service	LastSerDT	8	92	99	A/N	Format is MMDDCCYY, e.g. 01011900 to 12312199; MM = 01 - 12 DD = 01 - 31 CC = 19 - 21 YY = 00 - 99 00000000 = Not Applicable
17	Reason for Leaving Program	Reason	2	100	101	A/N	01 = Need or desire for employment 02 = Moved out of target area 03 = Dropped out of high school 04 = Other extra curricular activities 05 = Participating in another academic program 06 = No longer interested in the program 07 = Family responsibilities 08 = Graduated from high school 09 = Other 99 = Not applicable 00 = Unknown
18	Participant Status	PartCD	1	102	102	A/N	1 = New participant (for reporting period) 2 = Continuing participant 3 = Re-entry participant 4 = Prior-year participant/Upward Bound graduate 0 = No response For this report, please use the following definitions: A new participant is an individual who participated in the Upward Bound project for the first time in this reporting period and who meets the definition of participant in 34 CFR 645.6 of the program regulations. For Upward Bound Math-Science Centers, participants should be considered new if the reporting year is the first year the student has participated in the Upward Bound Math-Science project even if the students has previously participated in a regular Upward Bound project.

							<p>A continuing participant is an individual who participated in the program in both the current reporting period and the reporting period immediately preceding.</p> <p>A re-entry participant is an individual who did not participate in the program during the previous 12 month reporting period project but who has received services on a continual basis during this reporting period.</p> <p>Note: The sum of the number of new, continuing, and re-entry participants should equal the total number of participants the projects served during the reporting period.</p> <p>A prior year participant is an individual who participated in the Upward Bound program in a previous reporting period but who has not received services on a continual basis during the current reporting period.</p>
19	Participation Level (for reporting period only)	PartLV	1	103	103	A/N	<p>1 = Participated in academic year and summer components</p> <p>2 = Participated in academic year and summer bridge</p> <p>3 = Participated in academic year component only</p> <p>4 = Participated in summer component only</p> <p>5 = Participated in summer bridge only</p> <p>6 = Prior year participant who received limited follow-up services during reporting period</p> <p>7 = Prior year participant who received no project services during the reporting period.</p> <p>0 = No response/Unknown</p>

20	Academic Need	NeedCD	2	104	105	A/N	01 = Low high school grade point average 02 = Low achievement test scores 03 = Low educational aspirations 04 = Low high school grade point average and low educational aspirations 05 = Low high school grade point average and low achievement test scores 06 = Low achievement test scores and low educational aspirations 07 = Lack of opportunity, support, and/or guidance to take challenging college preparation courses 08 = Lack of career goals and/or need for accurate information on careers 09 = Limited proficiency in English 10 = Lack of confidence, self esteem, and/or social skills 11 = Predominately low income community 12 = Rural isolation 13 = Interest in careers in math and science 14 = Other 99 = Not applicable 00 = No response NOTE: Although many students may qualify for project services based on more than one category, please select from the list provided only the main category used to determine the individual's need for project services. If needed, use "14" -- Other" for categories of academic need used by your project but not on the list of options. Please use the "other" category sparingly.
21	Type of Standardized Tests Used to Measure Academic Skills	AssessCD	2	106	107	A/N	01 = Comprehensive Test of Basic Skills (CTBS) 02 = Stanford Achievement Test 03 = California Achievement Test (CAT) 04 = Iowa Achievement Test 05 = Texas Assessment of Academic Skills (TAAS) 06 = Nelson Denny 07 = ARIO Assessment Tools 08 = Other 99 = Not applicable 00 or Blank = No response/Unknown

22	Preliminary Scholastic Achievement Test Score	PSAT	2	108	109	Numeric	20 – 80 Valid Range 99 = Not applicable Blank = Unknown
23	ACT's PLAN	PLAN	2	110	111	Numeric	00 – 32 Valid Range 99 = Not applicable Blank = Unknown
24	Grade Level (at time of first entry into project)	EnterGradeLV	1	112	112	A/N	1 = Rising 9 th grader 2 = 9 th grade 3 = 10 th grade 4 = 11th grade 5 = Rising 12 th grader 0 = No response/Unknown
25	Grade Level (at the end of the reporting period)	EndGradeLV	2	113	114	A/N	01 = 9th grade 02 = 10th grade 03 = 11th grade 04 = 12th grade 05 = High school (or GED) graduate, not admitted to or enrolled in postsecondary education 06 = High school (or GED) graduate, postsecondary enrollment status unknown 07 = High school dropout 08 = Accepted for enrollment in program of postsecondary education 09 = Enrolled in program of postsecondary education 00 = No response/Unknown
26	High School Grade Point Average Scale (at first entry into project)	EntryGPA Scale	1	115	115	A/N	1 = 4 point scale 2 = 5 point scale 3 = Other 0 = No response
27	High School Cumulative Grade Point Average (at first entry into project)	CumGPA Entry	5	116	120	Numeric	0.000 to 5.000 9.999 = Not applicable Blank = Unknown
28	High School Grade Point Average Scale (at end of reporting period)	EndGPAScale	1	121	121	A/N	1 = 4 point scale 2 = 5 point scale 3 = Other 0 = No response

29	High School Cumulative Grade Point Average (at beginning of reporting period)	HSGPA1	5	122	126	Numeric	0.0 to 5.000 9.999 = Not applicable Blank = Unknown
30	High School Cumulative Grade Point Average (at end of reporting period)	HSGPA2	5	127	131	Numeric	0.0 to 5.000 9.999 = Not applicable Blank = Unknown
31	College Entrance Exam	CollExamCD	1	132	132	A/N	1 = SAT 2 = ACT 3 = Both SAT and ACT 4 = Other 9 = Not applicable Blank = Unknown
32	SAT (combined math and verbal)	SATComb	4	133	136	Numeric	0000 to 9999 9999 = Not applicable Blank = Unknown Note: Valid range for SAT combined is 0400 to 1600.
33	SAT Verbal score (only)	SATVerb	3	137	139	Numeric	000 to 999 999 = Not applicable Blank = Unknown Note: Valid range for SAT verbal is 200 to 800.
34	SAT Math score (only)	SATMath	3	140	142	Numeric	000 to 999 999 = Not applicable Blank = Unknown Note: Valid range for SAT math is 200 to 800.
35	ACT composite score	ACTComp	2	143	144	Numeric	00 to 99 99 = Not applicable Blank = Unknown Note: Valid range for ACT composite score is 01 to 36.

For fields #36 – 67 complete these fields only for those project participants who received these services from the Upward Bound project during the reporting period. Leave these fields blank for prior year participants.

36	Mathematics Instruction/Tutorials Academic Year	MathAcad	1	145	145	A/N	1 = Pre-Algebra 2 = Algebra I 3 = Algebra II 4 = Geometry 5 = Trigonometry 6 = Pre-Calculus 7 = Calculus 8 = Integrated Math 9 = Other 0 = Not enrolled Note: If students received instruction in more than one area, report the highest level.
37	Mathematics Instruction Summer (may include Bridge students)	MathSum	1	146	146	A/N	1 = Pre-Algebra 2 = Algebra I 3 = Algebra II 4 = Geometry 5 = Trigonometry 6 = Pre-Calculus 7 = Calculus 8 = Integrated Math 9 = Other 0 = Not enrolled Note: If students received instruction in more than one area, report the highest level.
38	Science Instruction/Tutorials Academic Year	SciAcad	1	147	147	A/N	1 = Introductory Science/Earth Science 2 = Biology 3 = Chemistry 4 = Physics 5 = Integrated Science 6 = Other 0 = Not enrolled Note: If students received instruction in more than one area, report the highest level.

39	Science Instruction Summer (may include Bridge students)	SciSum	1	148	148	A/N	1 = Introductory Science/Earth Science 2 = Biology 3 = Chemistry 4 = Physics 5 = Integrated Science 8 = Other 0 = Not enrolled Note: If students received instruction in more than one area, report the highest level.
40	Foreign Language Instruction/Tutorials Academic Year	ForLangAcad	1	149	149	A/N	1 = Spanish 2 = French 3 = German 4 = Italian 5 = Russian 6 = Japanese 7 = Other Foreign Language 0 = Not enrolled
41	Foreign Language Instruction -Summer (may include Bridge students)	ForLangSum	1	150	150	A/N	1 = Spanish 2 = French 3 = German 4 = Italian 5 = Russian 6 = Japanese 7 = Other Foreign Language 0 = Not enrolled
42	English Instruction/Tutorials Academic Year	EngAcad	1	151	151	A/N	1 = Composition 2 = Literature 3 = Composition and Literature 0 = Not enrolled
43	English Instruction Summer (may include Bridge students)	EngSum	1	152	152	A/N	1 = Composition 2 = Literature 3 = Composition and Literature 0 = Not enrolled
44	Reading Instruction/Tutorials	Read	1	153	153	A/N	1 = Academic 2 = Summer 3 = Both 0 = Not enrolled

45	Computer Science Instruction/Tutorials	CompSci	1	154	154	A/N	1 = Academic 2 = Summer 3 = Both 0 = Not enrolled
46	Number of High School Credits Earned for Project Participation	HSCred	4	155	158	Numeric	00.0 – 99.9 99.9 = Not applicable Blank = Unknown Note: If the target high schools do not give Upward Bound participants high school credits for project participation, please use 99.9 for “not applicable.”
47	Postsecondary Grading Period/Term of Postsecondary Institution	PSETerm	1	159	159	A/N	1 = Quarter system 2 = Semester system 3 = Other 9 = Not applicable 0 = Unknown NOTE: Indicate the grading period/term used by the institution hosting the Upward Bound Summer Bridge program or awarding postsecondary credits to Upward Bound participants.
48	Number of Postsecondary Education Credits Hours Earned (Regular, non-bridge program)	PSECred	4	160	163	Numeric	00.0– 99. 9 99.9 = Not applicable Blank = Unknown If the host institution does not award postsecondary credits to Upward Bound participants, please use 99.9 for “not applicable.”
49	Number of Postsecondary Education Credits Hours Earned (during summer bridge component)	BridCred	4	164	167	Numeric	00.0– 99.9 99.9 = Not applicable Blank = Unknown If a student did not participate in the Bridge program or your project does not offer a summer Bridge component, please use 99.9 for “not applicable.”

50	Number of Non-Credit Hours Earned (during summer bridge component)	BridNoCred	4	168	171	Numeric	00.0 – 99.9 99.9 = Not applicable Blank = Unknown If a student did not participate in the Bridge program or your project does not offer a summer Bridge component, please use 99.9 for “not applicable.”
51	Tutoring	Tutor	1	172	172	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
52	Supplemental Instruction	SuppInst	1	173	173	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
53	College Entrance Exam Preparation	TestPrep	1	174	174	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
54	Personal Counseling	Counsel	1	175	175	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
55	Academic Advising	AcadAdv	1	176	176	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
56	Peer Counseling/ Mentoring	PeerMentor	1	177	177	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
57	Professional Mentoring	ProfMentor	1	178	178	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable

58	Study Skills	StudySkills	1	179	179	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
59	Cultural Activities	CultAct	1	180	180	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
60	Career Awareness	Career	1	181	181	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
61	Campus Visitation	CampVis	1	182	182	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
62	Assistance with College Admissions	CollPrep	1	183	183	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
63	Financial Aid Assistance	FinAssist	1	184	184	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
64	Family Activities	FamilyAct	1	185	185	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
65	Target School Advocacy	TSchAdvcy	1	186	186	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
66	Work Study Position	WorkStd	1	187	187	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable

67	Employment	Employ	1	188	188	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
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Only Upward Bound Math-Science Projects need to complete fields 68 –71.

68	Recruitment of UBMS Student	Recruit	1	189	189	A/N	1 = Referral/participant in a regular UB project 2 = Referral/participant in another TRIO project (i.e., TS) 3 = Referral/participant in other non-TRIO program 4 = Participant only in UBMS program 0 = Unknown
69	Activities with Professional Mathematicians and Scientists	Profsci	1	190	190	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
70	Activities with Math and Science Majors	SciMaj	1	191	191	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
71	Research Activities	Resrch	1	192	192	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable

For Fields #72 – 80 report on current and prior year project participants who have completed high school or a high school equivalency program. Enter “nines” as specified in these fields for high school graduates who have not or will not enroll in a program of postsecondary education. Leave these fields blank for participants who have not yet completed a program of secondary education.

72	Reporting of Postsecondary Education Information	SelfTranCD	1	193	193	A/N	1 = Reported from an official transcript 2 = Institutional data but not an official transcript 3 = Self-reported by participant 4 = Self-reported and transcript 9 = Not enrolled in program of postsecondary education 0 = Unknown
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73	First Postsecondary School Enrollment Date	FirstEnrollDT	8	194	201	A/N	<p>Format is MMDDCCYY, e.g., 01011900 to 01012199 MM = 01 – 12 DD = 01 – 31 CC = 19 – 20 YY = 00 – 99</p> <p>99999999 = Not applicable 00000000 = Unknown</p> <p>Note: Provide as much of the date as known in the correct format. If day is unknown, use 00 in the third and fourth positions in this field.</p> <p>Do not use the date of the Summer Bridge program as the first postsecondary school enrollment date, if the Bridge program is part of the services offered by the Upward Bound project. For this field, report the date the UB student first enrolled in postsecondary program.</p>
74	School Code for Postsecondary Institutions (First Enrollment)	PSECD FE	6	202	207	A/N	<p>000000 – 999999 999999 = Not enrolled at a postsecondary institution 000000 = Unknown</p> <p>Provide the six-digit school code for the postsecondary institution the Upward Bound participant first enrollment period after completing secondary education. The six digit codes can be obtained from the following web site: http://www.ed.gov/offices/OSFAP/Students/apply/search.html</p> <p>Note: For Bridge students enrolled for credit course at the host institution, list the host institution as the postsecondary institution of first enrollment only if the student has been accepted and plans to continue at the host institution for the term following the Summer Bridge component.</p>

75	School Code for Postsecondary Institutions (Postsecondary school of enrollment as of the end of the reporting period)	PSECDEnd	6	208	213	A/N	<p>000000 – 999999 999999 = Not enrolled at a postsecondary institution 000000 = Unknown</p> <p>Provide the six-digit school code for the postsecondary institution the Upward Bound participant is enrolled in as of the end of this reporting. The six digit codes can be obtained from the following web site:</p> <p>http://www.ed.gov/offices/OSFAP/Students/apply/search.html</p>
76	Student Financial Aid Awarded for Postsecondary Attendance (First Enrollment)	FinAidRecd	2	214	215	A/N	<p>01 = Pell grant only 02 = FFEL Loan 03 = Direct Loan 04 = College work study only 05 = Institutional aid only 06 = State grant only 07 = Pell grant and FFEL loan 08 = Pell grant and Direct Loan 09 = Multiple Federal Aid 10 = Multiple federal and other aid 11 = Non-federal, non-institutional aid 12 = No aid awarded 13 = No aid needed 99 = Not applicable 00 = Unknown</p> <p>NOTE: Report the types of financial aid awarded for current year participants who have enrolled or will enrolled in a program of postsecondary education for the next academic term</p>
77	Postsecondary Enrollment Status (during reporting period)	PSETime	1	216	216	A/N	<p>1 = Full- time 2 = Less than full-time 3 = Varied enrollment during reporting period 9 = Not applicable 0 = Unknown</p>

78	College Grade Level (at the end of the reporting period)	PSEGradeLV	2	217	218	A/N	01 = Accepted into postsecondary education program but not yet enrolled 02 = 1st yr., never attended 03 = 1st yr., attended before 04 = 2nd yr./sophomore 05 = 3rd yr./junior 06 = 4th yr./senior 07 = 5th yr./other undergraduates 08 = Graduated 09 = Enrolled in graduate degree program 99 = Not applicable 00 = Unknown Note: Use grade level codes 04, 05, 06, and 07 only for students who have the required number of credits and GPA to be classified by the participant's postsecondary institution as a sophomore, junior, senior, and other undergraduate respectively.
79	Postsecondary Academic Standing (at the end of the reporting period)	PSEStand	1	219	219	A/N	1 = Good standing 2 = Not in good standing 3 = Not enrolled 9 = Not applicable 0 = Unknown Note: Use the definition of good academic standing established by the institution at which the student is enrolled.

80	Degree/Certificate Completed	DegreeCD	1	220	220	A/N	<p>1 = Certificate/Diploma for occupational, educational program (less than two-year program)</p> <p>2 = Certificate/Diploma for occupational, technical, or educational program (at least two-year program)</p> <p>3 = Associate Degree (two years)</p> <p>4 = 1st Bachelor's Degree</p> <p>5 = 2nd Bachelor's Degree</p> <p>6 = Teaching Credential Program</p> <p>7 = Graduate or Professional Degree</p> <p>8 = Not completed program of study</p> <p>9 = Not applicable (not currently enrolled in postsecondary program)</p> <p>0 = Unknown</p> <p>Note: Indicate highest degree completed. For students who have not yet completed their postsecondary program, use 8.</p>
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Privacy Act

In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U. S.C. 552A), you are hereby notified that the Department of Education is authorized to collect information to implement the Upward Bound program under Title IV of the Higher Education Act of 1965, as amended (Pub. Law 102-325, sec. 402C). In accordance with this authority, the Department receives and maintains personal information on participants in the Upward Bound program. The principle purpose for collecting this information is to administer the program, including tracking and evaluating participants' academic progress. Providing the information on this form, including a social security number (SSN) is voluntary; failure to disclose a SSN will not result in denial of any right, benefit or privilege to which the participant is entitled. The information that is collected on this form will be retained in the program files and may be released to other Department officials in the performance of official duties.

ANNUAL PERFORMANCE REPORT (2002-03)
SECTION II B -- RECORD STRUCTURE FOR PARTICIPANT LIST
FOR VETERANS UPWARD BOUND PROJECTS

Below is a detailed record structure you need to follow in order to submit the required information as a Text file. If you choose to submit your data in another file format, please note the Database Column Names in column three, which are provided to standardize the field headings for the performance report submissions. Before submitting the data, please change any header names you are using to match those in the Database Column Name and put the data (columns or fields) in the same order as the data fields are listed below. This will help the Department of Education to convert the information you provide into a usable format.

Field No.	Field Name	Database Column Name	Length (# of Bytes)	Position Begin	Position End	Field Type	Valid Field Content
1	PR/Award Number	VetPR	11	1	11	A/N	Number in Block 5 of the project's Grant Award Notification. Note: Include only the eleven digit PR/award Number that begins as follows: P047A99 _ _ _ _ Do not include the suffix for the fiscal year in this field.
2	Batch Year	VetBatchAY	4	12	15	A/N	2002 for project year 2002-2003
3	Program Type	VetType	1	16	16	Numeric	3 =Veterans Upward Bound
4	Social Security Number	VetSSN	9	17	25	Numeric	001010001 to 999999999 Blank = No response NOTE: Please format the SSN in nine digits greater than 0 without using any characters (letters, dashes) in the number (e.g., 123456789)
5	Student's Last Name	VetLastNM	16	26	41	A/N	0 to 9 Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = No response If non-blank, will be justified with an uppercase A-Z in first position.

6	Student's First Name	VetFirstNM	9	42	50	A/N	0 to 9 Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = No response If non-blank, will be justified with an uppercase A-Z in first position.
7	Student's Middle Initial	VetMI	1	51	51	A/N	Uppercase A to Z Blank = No response
8	Student's Date of Birth	VetDOB	8	52	59	Numeric	Format is MMDDCCYY, e.g. 01011900 to 01012199; MM = 01 - 12 DD = 01 - 31 CC = 19-20 YY = 00-99 00000000 = No response
9	Gender	VetGenderCD	1	60	60	A/N	1 = Male 2 = Female 0 = No response
10	Race/Ethnicity	VetEthnicCD	1	61	61	A/N	1 = American Indian/Alaskan Native 2 = Asian 3 = Black or African American 4 = Hispanic or Latino 5 = White 6 = Native Hawaiian or Other Pacific Islander 7 = More than one race reported 0 = No response NOTE: The race/ethnicity categories used here are the only categories officially approved by OMB for this data collection. For those students of a multi-racial background, you may use "7" for "More than one race reported."
11	Eligibility	VetEligCD	1	62	62	A/N	1 = Low-Income and First-Generation 2 = Low Income only 3 = First-Generation only 0 = No response

12	Date of First Entry into Project	VetProjEntDT	8	63	70	A/N	Format is MMDDCCYY, e.g. 01011900 to 12312199; MM = 01 - 12 DD = 01 - 31 CC = 19 - 21 YY = 00 - 99 00000000 = Unknown
13	Educational Status (at time of entry into project)	VetGradeLV1	1	71	71	A/N	1 = High School Dropout 2 = High School Graduate 3 = GED/High School Equivalency Graduate 4 = High School Graduate with Some College 5 = GED/High School Equivalency with Some College 0 = Unknown
14	Employment Status (at entry into project)	VetJob	1	72	72	A/N	1 = Unemployed 2 = Employed Part Time 3 = Employed Full Time 4 = Retired 0 = No response
15	Disabled	VetDis	1	73	73	A/N	1 = Yes 2 = No 0 = No response

16	Participant Status	VetPartCD	1	74	74	A/N	<p>1 = New participant (for reporting period) 2 = Continuing participant (from immediately preceding reporting period) 3 = Re-entry participant 4 = Prior-year participant 0 = No response</p> <p>For this report, please use the following definitions:</p> <p>A new participant is an individual who participated in the Veterans Upward Bound project for the first time in this reporting period and who meets the definition of participant in 34 CFR 645.6 of the program regulations.</p> <p>A continuing participant is an individual who participated in the project in both the current reporting period and the reporting period immediately proceeding.</p> <p>A re-entry participant is an individual who attended but did not complete the educational program offered by the project in a previous reporting year and who has re-entered the program during the current reporting year.</p> <p>Note: The sum of the new, continuing, and re-entry participants should equal the total number of participants the projects served during the reporting period.</p> <p>A prior year participant is an individual who participated in the Veterans Upward Bound program in a previous reporting period but who has not received services on a continual basis during the current reporting period.</p>
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17	Length of Program Participation (in Veterans Upward Bound)	VetPartLV	1	75	75	A/N	1 = 0-3 months 2 = 4-6 months 3 = 7-9 months 4 = 10-12 months 5 = More than 12 months 6 = Still participating at end of reporting period 0 = Unknown
18	Educational Status (at the end of the reporting period)	VetGradeLV2	2	76	77	A/N	01 = High School Dropout 02 = High School Graduate 03 = Obtained high school equivalency degree 04 = Obtained high school equivalency degree and accepted for enrollment in program of postsecondary education 05 = Accepted for enrollment in program of postsecondary education 06 = Obtained high school equivalency degree and enrolled in program of postsecondary education 07 = Enrolled in program of postsecondary education 08 = Completed project but did not enroll in program of postsecondary education 09 = Did not complete project 00 = Unknown

For Fields #19 - 47 complete these fields only for those project participants who received services during the reporting period.
Leave this section blank for prior year participants.

19	Mathematics – Instruction	VetMath	1	78	78	A/N	1 = Yes 2 = No
20	Science- Instruction	VetSci	1	79	79	A/N	1 = Yes 2 = No
21	Foreign Language- Instruction	VetForLang	1	80	80	A/N	1 = Yes 2 = No
22	Composition- Instruction	VetEng	1	81	81	A/N	1 = Yes 2 = No
23	Literature – Instruction	VetLit	1	82	82	A/N	1 = Yes 2 = No
24	Reading – Instruction	VetRead	1	83	83	A/N	1 = Yes 2 = No

25	Computer Science Instruction	VetCompSci	1	84	84	A/N	1 = Yes 2 = No
26	College Survival/Study Skills	VetStudy	1	85	85	A/N	1 = Yes 2 = No
27	Tutoring	VetTutor	1	86	86	A/N	1 = Yes 2 = No
28	GED/High School Equivalency Assistance	VetGED	1	87	87	A/N	1 = Yes 2 = No
29	Personal Counseling	VetCoun	1	88	88	A/N	1 = Yes 2 = No
30	Academic Advising	VetAdvs	1	89	89	A/N	1 = Yes 2 = No
31	Career Awareness	VetCareer	1	90	90	A/N	1 = Yes 2 = No
32	Financial Aid/VA Benefits	VetBene	1	91	91	A/N	1 = Yes 2 = No
33	Cultural Activities	VetCult	1	92	92	A/N	1 = Yes 2 = No
34	Campus Visitation	VetVis	1	93	93	A/N	1 = Yes 2 = No
35	College Admissions Assistance	VetColAdm	1	94	94	A/N	1 = Yes 2 = No
36	College Entrance Exam Preparation	VetExam	1	95	95	A/N	1 = Yes 2 = No
37	Informational Workshops	VetInfo	1	96	96	A/N	1 = Yes 2 = No
38	Referral Services Basic Needs (Food, Housing)	RefBN	1	97	97	A/N	1 = Yes 2 = N0
39	Referral Services Mental Health	RefMH	1	98	98	A/N	1 = Yes 2 = No
40	Referral Services Substance Abuse	RefSA	1	99	99	A/N	1 = Yes 2 = No
41	Referral Services Physical Health	RefPH	1	100	100	A/N	1 = Yes 2 = No
42	Referral Services Vocational Rehabilitation	RefVR	1	101	101	A/N	1 = Yes 2 = No

43	Referral Services Legal	RefLeg	1	102	102	A/N	1 = Yes 2 = No
44	Referral Services Employment	RefEmp	1	103	103	A/N	1 = Yes 2 = No
45	Referral Services Academic (including learning disability)	RefAcad	1	104	104	A/N	1 = Yes 2 = No
46	Referral Services Other TRIO Programs	RefTRIO	1	105	105	A/N	1 = Yes 2 = No
47	Referral Services Other	RefOther	1	106	106	A/N	1 = Yes 2 = No

Only Veterans Upward Bound Math-Science Projects need to complete fields 48 – 51.

48	Recruitment of UBMS Student	VetRecruit	1	107	107	A/N	1 = Referral/participant in a regular UB project 2 = Referral/participant in another TRIO project (i.e., TS) 3 = Referral/participant in other non-TRIO program 4 = Participant only in UBMS program 0 = Unknown
49	Activities with Professional Mathematicians and Scientists	Profsci	1	108	108	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
50	Activities with Math and Science Majors	SciMaj	1	109	109	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable
51	Research Activities	Resrch	1	110	110	A/N	1 = Academic 2 = Summer 3 = Both 9 = Not applicable

For Fields #52 - 60 report on current and prior year project participant who have completed the education requirements needed to enroll in a program of postsecondary education. Enter “nines” as specified in these fields for those who have not or will not enroll in a program of postsecondary education. Leave these fields blank for participants who have not yet completed the educational program offered by the project.

52	Reporting of Postsecondary Education Information	VetSelfTra nCD	1	111	111	A/N	1 = Reported from an official transcript 2 = Institutional data but not an official transcript 3 = Self-reported by participant 4 = Self-reported and transcript 9 = Not enrolled in program of postsecondary education 0 = Unknown
53	First Postsecondary School Enrollment Date	VetFirstEnr ollDT	8	112	119	A/N	Format is MMDDCCYY, e.g., 01011900 to 01012199 MM = 01 – 12 DD = 01 – 31 CC = 19 – 20 YY = 00 – 99 99999999 = Not applicable 00000000 = Unknown Note: Provide as much of the date as known in the correct format. If day is unknown, use 00 in the third and fourth positions in this field.
54	School Code for Postsecondary Institutions (First Enrollment)	VetPSECo de FE	6	120	125	A/N	000000 – 999999 999999 = Not enrolled at a postsecondary institution 000000 = Unknown Provide the six-digit school code for the postsecondary institution the Upward Bound participant first attended after participating in the Veterans Upward Bound program. The six digit codes can be obtained from the following web site: http://www.ed.gov/offices/OSFAP/Students/apply/search.html

55	School Code for Postsecondary Institutions (Postsecondary school of enrollment as of the end of the reporting period)	VetPSECD End	6	126	131	A/N	<p>000000 – 999999 999999 = Not enrolled at a postsecondary institution 000000 = Unknown</p> <p>Provide the six-digit school code for the postsecondary institution the Upward Bound participant is enrolled in as of the end of this reporting period. The six digit codes can be obtained from the following web site:</p> <p>http://www.ed.gov/offices/OSFAP/Students/apply/search.html</p>
56	Student Financial Aid Awarded for Postsecondary Attendance (First Enrollment)	VetFinAid Recd	2	132	133	A/N	<p>01 = Pell grant only 02 = FFEL Loan 03 = Direct Loan 04 = College work study only 05 = Institutional aid only 06 = State grant only 07 = Pell grant and FFEL loan 08 = Pell grant and Direct Loan 09 = Multiple Federal Aid 10 = Multiple federal and other aid 11 = Montgomery G.I. scholarship 12 = Veterans Benefits 13 = No aid awarded 14 = No aid needed 99 = Not applicable 00 = Unknown</p> <p>NOTE: Report the types of financial aid awarded current year participants who have enrolled or will enroll in a program of postsecondary education during the reporting period or for the next academic term.</p>

57	Postsecondary Enrollment Status (during reporting period)	VetPSETi me	1	134	134	A/N	1 = Full- time 2 = Less than full-time 3 = Varied enrollment during reporting period 9 = Not applicable 0 = Unknown
58	College Status (at the end of the reporting period)	VetPSEGr LV	2	135	136	A/N	01 = Accepted into postsecondary education program but not yet enrolled 02 = 1st yr., never attended 03 = 1st yr., attended before 04 = 2nd yr./sophomore 05 = 3rd yr./junior 06 = 4th yr./senior 07 = 5th yr./other undergraduates 99 = Not currently enrolled in a postsecondary degree program 00 = Unknown Note: Use grade level codes 04, 05, 06, and 07 only for students who have the required number of credits and GPA to be classified by the participant's postsecondary institution as a sophomore, junior, senior, and other undergraduate respectively.
59	Postsecondary Academic Standing (at the end of the reporting period)	VetPSESta nd	1	137	137	A/N	1 = Good standing 2 = Not in good standing 9 = Not applicable 0 = Unknown Notes: Use the definition of good academic standing established by the institution at which the student is enrolled.

60	Degree/Certificate Completed	VetDegree CD	1	138	138	A/N	<p>1 = Certificate/Diploma for occupational, educational program (less than two-year program)</p> <p>2 = Certificate/Diploma for occupational, technical, or educational program (at least two-year program)</p> <p>3 = Associate Degree (two years)</p> <p>4 = 1st Bachelor's Degree</p> <p>5 = 2nd Bachelor's Degree</p> <p>6 = Teaching Credential Program</p> <p>7 = Graduate or Professional Degree</p> <p>8 = Not completed program of study</p> <p>9 = Not applicable (not currently enrolled in postsecondary program)</p> <p>0 = Unknown</p> <p>Note: Indicate highest degree completed. For students who have not yet completed their postsecondary program, use 8.</p>
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Privacy Act

In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U. S.C. 552A), you are hereby notified that the Department of Education is authorized to collect information to implement the Upward Bound program under Title IV of the Higher Education Act of 1965, as amended (Pub. Law 102-325, sec. 402C). In accordance with this authority, the Department receives and maintains personal information on participants in the Upward Bound program. The principle purpose for collecting this information is to administer the program, including tracking and evaluating participants' academic progress. Providing the information on this form, including a social security number (SSN) is voluntary; failure to disclose a SSN will not result in denial of any right, benefit or privilege to which the participant is entitled. The information that is collected on this form will be retained in the program files and may be released to other Department officials in the performance of official duties.